



Arkansas Secretary of State

Charlie Daniels

State Capitol • Little Rock, Arkansas 72201-1094
501-682-3409 • www.sos.arkansas.gov

Dear Customer:

Enclosed are Articles of Incorporation or Application for Certificate of Authority forms needed to file a domestic or foreign corporation in the state of Arkansas. We have also enclosed a Corporate Franchise Tax information form that will assist us in mailing your annual Corporate Franchise Tax Report form directly to a contact person that you specify. The tax payment and form are due May 1st in the calendar year following the year of incorporation or qualification and each May 1st thereafter.

Domestic corporations must submit duplicate articles completed and signed and the filing fee of \$50.00. Foreign corporations seeking authorization to do business in Arkansas must submit duplicate applications completed and signed, an original certificate of existence from the domestic state of incorporation dated within thirty (30) days of our receipt of the filing, and the filing fee of \$300.00. No application will be processed without an Arkansas registered agent with a physical Arkansas address. At least one original of the articles or application must be submitted.

The completed tax contact information form should also be returned at the time of filing. If we do not receive the tax information form, your annual Corporate Franchise Tax Report form will be mailed to the registered agent of record.

Corporations wishing to file as nonprofit corporations or cooperative associations **DO NOT** use the enclosed forms. Please contact the Business and Commercial Services Division at (501) 682-3409 or (888) 233-0325 for information and correct forms for the filing of such entities.

In addition, other state agencies may regulate the corporation you are filing, and communication with these agencies may be necessary. For general information, you may call (501) 682-3000. Following is a list of some of the agencies you may need to contact.

Alcoholic Beverage Control	(501) 682-1105
Arkansas Economic Development Commission	(501) 682-1121
Arkansas Insurance Department	(501) 371-2600
Arkansas Manufactured Home Commission	(501) 324-9032
Arkansas Oil and Gas Commission	(501) 862-4965
Arkansas Securities Department	(501) 324-9260
Arkansas State Bank Department	(501) 324-9019
Arkansas State Board of Professional Engineers and Land Surveyors	(501) 324-9085
Arkansas State Board of Public Accountancy	(501) 682-1520
Contractors Licensing Board	(501) 372-4661

For general information regarding other taxes that may apply to your corporation, you may wish to contact the Department of Finance and Administration, Revenue Division, at (501) 682-4775. Forms to file amendments, dissolutions, withdrawals, and changes of registered agent or registered office may be obtained by contacting the Business and Commercial Services Division.

Sincerely,

Charlie Daniels

Enclosures

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